

## **Parent Involvement Committee Minutes of Jan 12/09 Meeting**

Attendance: Martha, Erin, Tamara, Peter, Eric, Giselle, Claudia, Anna  
No quorum.

Reviewed mandate/objectives brought forth by subcommittee: Eric, Iris, Peter. Some discussion but nothing approved. **Action:** Next meeting review and approve with quorum

### **Kay's Report:**

- The Ministry hopes to have the PRO grant decisions made sometime this week. Kay indicated to Parent Engagement Officer that she has had many inquiries from SCs. Ministry aware that SCs need the information asap.
- Kay has obtained permission from Ottawa-Carleton for the UGDSB to use the concept in their booklet "Your Child's Education-Be a Part of It!" **Action:** Kay to make presentation to this Committee on her proposal of this brochure.

### **Correspondence:**

- Anna received letter of resignation from John Gray. He indicated he is resigning due to personal reasons and job obligations. Dec/08
- Anna received letter of resignation from Lynn Dyson. She indicated she is resigning due to personal reasons. Jan/09
- Anna spoke to Wanda Percival for clarification of use of PRO money:
  - For events to engage parents in their students success
  - Not for funding other groups
  - Not for staffing
  - Wanda Percival indicated that she is working on a draft of Ministry guideline for Parent Involvement Committee. Will be out in mid-Spring.
- Anna indicated Parent for Education will be releasing a full report on parental involvement in education. Important for our work to note that "...parental involvement at home has more of an impact on student achievement than parental involvement in school-based activities. Having high expectations of your child is the most significant contributor to their academic achievement. The next most important types of parental involvement are reading to your children and communicating with them about school. Go to [www.peopleforeducaitn.com/parent/research](http://www.peopleforeducaitn.com/parent/research) for report.

Discussion on need to establish Standing Committees (Communication, Recruitment, Budget, Presentation). These Committees will be responsible for the work when PL position goes. The workload will be spread among Committee members. People felt that for this year, the Committees will be on backburners. Focus will be on getting identified action plans completed.

Identified actions to aim for before year-end:

- Job description for Parent Liaison. **Action:** Kay to make presentation on what her job involved last year: various job tasks and the approximate hours needed for each task. Would like her to advise Committee which tasks are essential to the position in her view. This year, what have her tasks been to date, how much time spent on each. Committee will discuss job description and put \$ to position.
- Do a hands-on workshop on Math (taken from this year's Regional PRO grant application). Take the same workshop to 2 areas of UGDSB system ie Guelph and N/E/W of district. **Action:** Anna to speak to Dave Mitchell for March/09 availability.
- Parents and Communities as Partners Conference. UGDSB is a partner in the sponsorship of event. Discussion around who from PIC would attend. Cost to attending \$195/person. Could we squeeze in as volunteers? Should we encourage SCs to attend? Who would sponsor them? **Action:** Erin will email out brochure. Review at next meeting of how much and who/how to sponsor attendees.
- Set Budget for 2008-2009. **Action:** Peter will set up template for budget reporting.
- Talked about PRO grant application workshop like the successful one Kay did a few years back. But on a grander scale and more time. This to occur in September.
- Also talked about having a Board-wide Session similar to the ones put on annually in Oct by the previous Liaison Committee. Various workshops and at end, family of schools meet to share and discuss relevant topics.