



Appendix "A"  
August 7, 2009

## UPPER GRAND DISTRICT SCHOOL BOARD DIRECTOR'S OBJECTIVES FOR 2009-2010

### SECTION A: PLANNING INITIATIVES

#### Provincial Goals:

- high levels of student achievement
- reduce gaps in student achievement
- increased confidence in public education

#### Objective 1 - High Levels of Student Achievement - Public Confidence

- to ensure that the first multi-year Board Improvement Plan (BIP) is developed, and that it builds upon previous K-6 and 7-12 student success plans, by providing leadership to the following initiatives:
  - the District Steering Committee (DSC) is expanded to include secondary panel and parental representation: the DSC will develop the Plan
  - the implementation of the School Effectiveness Framework including a self-assessment in every elementary school, District Reviews in nine elementary schools and the development of a self-assessment document suitable for secondary schools
  - the focus on Differentiated Instruction, Assessment and Evaluation and Inclusion is maintained in district wide inservice, capacity days, elementary Hub sessions, PLCs and secondary subject area meetings
  - a focus on educational programs for four and five year old students (JK/SK)

#### Objective 2 - Reduce Gaps in Student Achievement - Public Confidence

- to reduce the gap in achieving between our highest and lowest achieving students by ensuring the provision of the following programs:
  - parent programs: Time2Read, Read4Success

- elementary school programs: primary success teachers as co-teachers and junior reading tutors
- secondary school programs; target grade nine students for literacy skill development, focus on students taking applied math and locally developed courses, and expansion of Special High Skills Major (SHSM) program to 40 programs covering nine job sectors
- special education programs: Itinerant Technology Resource Teacher Pilot to assist LD students with SEA equipment, three itinerant CYC positions to assist with behavioural/mental health issues

Objective 3 - Ministry of Education Requirements (all three Goals)

- to ensure that the following mandated plans and compliance requirements are developed and implemented in accordance with established requirements and timelines
  - Primary Class Size and Secondary Class Size reports
  - New Teacher Induction Program and Teacher Learning and Leadership Program reports
  - Energy Management Project Plan
  - Accessibility Plan reports
  - OnSIS and MISA reports
  - Character Education Plan report

Objective 4 - Human Resources/Operations - Public Confidence

- to provide leadership to the following initiatives:
  - Central Guelph (FI) Accommodation Review
  - Plant Operations Initiatives (work order system, inservice plans including for H1N1)
  - Capital and Renewal Plans (Minto Enviro Centre, Westminster Woods P.S., renewal plans including energy related projects)
  - Ministry Operational Review of H.R., Finance and Operations departments

## Object 5 - Financial Operations - Public Confidence

- to ensure that the Senior Administration develops and implements the following:
  - the 2008-2009 Financial Statements
  - the Revised Estimates in November 2009
  - a balanced sustainable 2010-2011 school year budget
  - regular reports to the Board on Operating and Capital expenditures compared to approved budgets
  - Year 3 Computer Refresh program

## **SECTION B: LEADERSHIP/MANAGEMENT**

- to continue to be a positive, energetic and optimistic and role model for the school system to encourage all levels of the school system to be the best they can be
- to share system priorities with schools, departments and trustees through a video in September 2009
- to maintain a highly visible presence in the Upper Grand District School Board through school and site visits, attendance at school events such as school openings, commencements, special assemblies and evening events, district events such as the Dufferin Festival of the Arts, the Special Olympics, LEAD and other inservices, Central Guelph (FI) Accommodation Review Committee meetings and Parent Involvement Committee sponsored events
- to provide leadership as Chair of the Executive Committee and the Accommodation Strategy Action Plan (ASAP) Committee, Co-Chair of the Technology Council and as an active member of the Leadership committee, the Parent Involvement Committee, and the School Boards/FACS, Trellis Leaders Committee
- to provide leadership in the development of a new Strategic Plan for the Board
- to supervise the review, development and implementation of the following policy objectives for 2009-2010 as well as any new policies or policy revisions mandated by the Ministry of Education

#### Policies for Review

- Emergency Procedure Handbook
- Accommodation Review
- Keeping our Kids Safe at School (Bill 157)
- Trustee Expense Guidelines
- Community Use of Schools & E.L. Fox Auditorium

#### New Policies and Protocols to be Developed

- Accessibility for Customer Service Standard Policy
- Equity and Inclusive Education Policy

- to monitor and supervise the work of the Superintendents, the Executive Officer of Human Resources, the Capital and Renewal Projects Manager, the Chief Information Officer, the School Effectiveness Lead, and Director 's department staff members with the following roles: communications, freedom of information and records management